



## **RFQ 26-13 REQUEST FOR QUALIFICATIONS – Architects**

Arkansas State University, in accordance with the policies of the Board of Trustees, is soliciting responses from qualified architecture and associated engineering design firms for new construction of the new Career Readiness Education & Skills Training (CREST) Center. Selected firms will be expected to provide, at a minimum, conceptual designs and budgets, construction document creation and construction administration.

### **PROJECT DESCRIPTION**

CREST is designed to equip future and current employees with the tools to advance in today's ever-changing industrial markets, benefitting the employees and the industries in northeast Arkansas participating in the program. CREST will unite workforce training in the region and specialize in AI-enhanced advanced manufacturing, food processing, and steel production. CREST will offer "stackable" credentials in a flexible format Serving the Current and Future Workforce.

The project will include planning, programming, and full architectural design and all required engineering for the campus and facilities for a new workforce readiness building to be constructed on the main campus in Jonesboro, Arkansas. The final size, occupancy, and composition of learning spaces will be determined during the formal programming phase of the project. Applicants must have experience in the planning and design of higher educational facilities. Prior experience in workforce readiness and industrial related design will be an asset. This will be a phased project.

**INTERGOVERNMENTAL/COOPERATIVE USE OF PROPOSAL AND CONTRACT:** In accordance with Arkansas Code §19-11-249, this proposal and resulting contract is available to any college or university in Arkansas that wishes to utilize the services of the selected proposer, and if the proposer agrees, they may enter into an agreement as provided in this RFP.

### **PROFESSIONAL SERVICES REQUIRED**

- Site Planning
- Civil Engineering
- Architectural Design/Interior Design
- Mechanical/Electrical Engineering
- Landscape Architecture

### **REQUEST FOR QUALIFICATIONS FORMAT AND CONTENT**

The RFQ document should be structured in the following order and content:

1. Firm Base Information
  - a. Name and address of firm
  - b. Primary contact telephone numbers and email addresses
  - c. Web page address and any social media addresses
2. Firm
  - a. Size of firm (staff numbers)
  - b. Number of years in business
  - c. Organization chart of firm
3. Team
  - a. Primary Team Members
    - i. Principle In Charge



- ii. Project Manager
    - iii. Other Consultants
  - b. Resumes of Team Members
4. Representative Projects/Project Experience – List a minimum of five (5) projects completed by your firm that best represent a similar scope, budget, program and complexity. Projects should be new construction. For each project, include:
  - a. Name and Location
  - b. Owner Representative name and contact information
  - c. Project Description (include any unique aspects)
  - d. Photographs
  - e. Total Square Footage
  - f. Project Schedule
    - i. List initial program or Conceptual Design Date
    - ii. List the Substantial Completion Date
  - g. Cost Effective Design
    - i. Initial Budget
    - ii. Bid Amount
    - iii. Final Construction Cost
    - iv. List any changes in scope if applicable
  - h. Cost per Square Foot
    - i. Construction only – excluding site cost
    - ii. Total cost, including FFE and all soft cost
5. List all current contracts with campuses and higher education institutions in Arkansas
6. Proof of Arkansas Architectural License for Principle in Charge and firm Corporate Certification of Authorization
7. Proof of current professional liability insurance coverage (\$1,000,000 minimum required, more may be required upon project execution)

#### **SELECTION CRITERIA AND PROCESS**

The selection committee will review Statement of Qualifications documents and grade upon the following point criteria. The highest scored firm will be notified. Unsuccessful firms will be notified same day via email and/or phone call.

##### **Selection Criteria**

Prior similar experience in planning/design of a collaborative educational facility	30 pts
Demonstration of project cost containment	25 pts
Staff Resources, experience, and team qualifications	20 pts
Other factors, use of technology, understanding teaching methodologies	10 pts
Demonstration of site planning and design experience	15 pts

#### **SUBMISSION**

The deadline for responses is 2:00 p.m., Tuesday, October 7, 2025. Respondents will provide (6) published copies and an electronic copy (PDF format, less than 20mb required file size) to:

<b>Mark Overturf, AIA</b>	<b>Email: <a href="mailto:mooverturf@astate.edu">mooverturf@astate.edu</a></b>
<b>Campus Planner</b>	<b>Phone: (870) 680-4701</b>
<b>Arkansas State University</b>	<b>Physical address:</b>
<b>P.O. Box 250</b>	<b>2713 Pawnee St., Building A</b>
<b>State University, AR 72467</b>	<b>Jonesboro, AR 72401</b>